

## River Valley School Board – Policy Committee Meeting

Committee: Policy      Date: Nov 6, 2023      Meeting Time: 5:00 pm      Adjourn Time: 6:15  
 Present: Kathy Jennings, Pam Gauger, Fred Iausly, Sara Carstensen, Loren Glasbrenner, Dede Halverson, Leah Drachenberg

Agenda Item	Motion	2 <sup>nd</sup>	Discussion
<b>N/A</b>	Fred	Pam	Motion to accept proofs of notice. Passed unanimously on a voice vote.
<b>Approval of minutes from Oct 2, 2023</b>	Fred	Pam	Approved
<b>762.1 Rule food Service Collection and Non-Payment</b>	Fred	Pam	Recommend to the Board for a 2 <sup>nd</sup> reading.  Added language from attorney about “Bad Debt” and it must be paid by the end of the year (by the District general fund, state or local funding, school or community organizations). It is clearly stated in the policy a student will not be denied food service. Updated the amount the negative lunch balance is at (from \$50 to \$100) when a family would be contacted from the District. Discussion also included various ideas on how to help fundraise money to help families with negative lunch balance accounts. Loren will work with staff to start a go-fund-me and/or other ways to let the community know how they can help.
<b>251 Exhibit River Valley Organization Chart</b>	Fred	Pam	Recommend to the Board for a 2 <sup>nd</sup> reading.  Chart updated to show who handles various duties
<b>352 Exhibit 2 -Field Trip and Oversight School Trip Checklist</b>	Fred	Pam	Recommend to the Board for a 2 <sup>nd</sup> reading.  Recommendation by the nursing staff to remove the requirement for someone trained in CPR/AED/First Aid from this policy because the state no longer requires it.
<b>672 Purchasing and Contracting Services</b>	Fred	Pam	Recommend to the Board for a 2 <sup>nd</sup> reading.  Specific amounts were added when to seek bids and what needs Board approval. Policy went through Budget Committee and changes were incorporated into final policy.
<b>(NEW) Records Retention Policy</b>			Tabled until next month – further clarification needed
<b>223.1 Administrator Evaluation</b>	Fred	Pam	Recommend to the Board for a 1 <sup>st</sup> reading.  Move the annual evaluation of all administrators (except the District Administrator) to occur in May, to align with the school year. The DA’s evaluation will still remain in December.

<b>342.2 Gifted and Talented Program</b>	Fred	Pam	Recommend to the Board for a 1 <sup>st</sup> reading.  Added cross-reference to new handbook.
<b>822 Rule Procedures for Access to Public Records</b>	Fred	Pam	Recommend to the Board for a 1 <sup>st</sup> reading.  Require payment in advance for any requests greater than \$50.
<b>872 Administrative Procedures for the Investigation of Complaints Against School Personnel</b>			Tabled until next month – further clarification needed
<b>448 High School Yearbook Senior Portrait Photo</b>	Fred	Pam	<b>Recommend to the Board for a 2<sup>nd</sup> reading.</b>  The policy to not allow props in Senior Pictures for the Yearbook (chairs, ladders, pets, athletic gear, hats, signs, etc.) was eliminated, with the exception of weapons.
<b>443.1 Student Dress Code</b>	Fred	Pam	Recommend to the Board for a 1 <sup>st</sup> reading.  Reviewed in conjunction with 448 High School Yearbook Senior Photo – no changes.
<b>Adjourn</b>	Fred	Pam	Next meeting scheduled for Monday, Dec 4, 2023 at 5:00 in the Middle School Library.